

**CLERMONT COUNTY MUNICIPAL COURT
CIVIL DIVISION COSTS AND FILING FEES
REVISED 03/01/2026**

COURT COST DISTRIBUTION	ONE DEFENDANT	TWO DEFENDANTS	THREE DEFENDANTS	FOUR DEFENDANTS
Civil Complaint- including BMV Out of State OVI, BMV 12 Point Appeal				
includes Certified Mail *	\$290.50	\$320.50	\$350.50	\$380.50
includes Certified Mail * & Ordinary Mail Waiver	\$300.50	\$340.50	\$380.50	\$420.50
Replevin				
includes Motion for Order of Possession + Sheriff Service	\$415.50	\$515.50	\$615.50	\$715.50
includes Order of Possession + Sheriff Service				
includes Ordinary Mail Waiver				
Forcible Entry & Detainer				
includes Certified Mail *	\$290.50	\$320.50	\$350.50	\$380.50
includes FED Sheriff Service + Sheriff Service + Ordinary Mail-Certificate of Mailing	\$355.50	\$450.50	\$545.50	\$640.50
includes Certified Mail *, FED Sheriff Service + Sheriff Service	\$370.50	\$480.50	\$590.50	\$700.50
Small Claims				
includes Certified Mail * + Ordinary Mail Waiver	\$132.00	\$172.00	\$212.00	\$252.00
Non-Compliance, Random Selection, or BMV Reinstatement Fee Plan				
includes Regular Mail	\$134.00			
ALWAYS INCLUDE A SELF ADDRESSED STAMPED ENVELOPE FOR TIME STAMPED COPY				

ADDITIONAL CIVIL COST	
Agreed Judgment Entry	\$23.00
Alias Summons	
civil complaint, certified mail*, one defendant	\$21.00
civil complaint, ordinary mail w/certificate of mailing, one defendant	\$16.00
civil complaint, sheriff service, one defendant	\$56.00
small claims, ordinary mail, w/ certificate of mailing, one defendant	\$10.00
small claims, sheriff service, one defendant	\$50.00
Amended Complaint (after responsive pleadings only)	
complaint, service of summons by certified mail *, one defendant	\$30.00
each additional defendant or address	\$15.00
Bench Warrant	\$65.00
BMV Petition Certificate of Judgment	\$20.00
Certificate of Judgment (Pracipe)	\$30.00
Certified Mail *(or actual cost above \$15)	\$15.00
Consent Judgment Entry	\$23.00
Cross Claim	\$35.00
if service requested: service of summons by certified mail *, one	\$15.00
each additional defendant	\$15.00
COURT OF APPEAL (DISTRICT 12) FEES	
Notice of Appeal (Appellate Court Deposit)	\$225.00
Trial Court Appeal Transcript Fee / Costs.	\$38.00
Counter Claim	\$15.00
if service requested: service summons by certified mail *, one defendant	\$15.00
each additional defendant	\$15.00
Counter Claim on Small Claims	\$15.00
Driving Paper	\$5.00
Exemplified Copy	\$5.00
Execution on Manufactured Home, Mobile Home or Recreational Vehicle	\$265.00
Execution on Vehicle or Personal Property	\$115.00
Garnishment	
personal earnings, certified mail *	\$100.00
other than personal earnings, certified mail *	\$120.00
MUST include a check for \$1.00 payable to bank	\$1.00
reissue by certified mail *, one address	\$15.00
Judgment Debtor Examination	
service by certified mail *, one defendant	\$55.00
service by sheriff, one defendant	\$90.00
reissue by certified mail *, one defendant	\$15.00
reissue by sheriff, one defendant	\$50.00
Attachment before judgment	\$40.00
Ordinary Mail-Certificate of Mailing	\$10.00
*(or actual cost above \$15)	
Additional Defendant	\$15.00
Jury Demand	\$215.00
Motion for Contempt/Motion Show Cause	\$45.00
motion, service by certified mail *, one defendant	\$60.00
motion, service by sheriff, one defendant	\$95.00
reissue by certified mail, one defendant	\$15.00
reissue by sheriff, one defendant	\$50.00
Motion Default Judgment (Motion \$25; Mail Fee \$10)	\$35.00
Motion for Order of Possession	\$25.00
Motion to Vacate/Set Aside Judgment/Set Aside Dismissal	\$45.00
Objection to Decision of Magistrate	\$25.00
Order of Possession	\$15.00
Ordinary Mail Waiver -filed with complaint, per defendant	\$10.00
Publication Deposit	\$200.00
Regular Mail (copies per party)	\$5.00
Rent Escrow	
Revivor	
motion, service of summons by certified mail *, one defendant	\$55.00
each additional defendant or address	\$15.00
Small Claims Questionnaire	
service by certified mail *	\$20.00
Subpoena/Subpoena Duces Tecum	
service by certified mail *, one defendant	\$20.00
service by sheriff, one defendant	\$55.00
plus witness fee & mileage fee (call clerk for amount)	
Supplement / Intervener Complaint	
complaint, service of summons by certified mail *, one defendant	\$30.00
each additional defendant or address	\$15.00
Third Party Complaint	
complaint, service of summons by certified mail *, one defendant	\$30.00
each additional defendant or address	\$15.00
Transfer of Case from Another Court	\$121.00
Transfer of Case from Small Claims To Regular Civil	\$45.00
Transfer of Foreign Certificate of Judgment	\$40.00
Trusteeship	\$40.00
\$2.00 for each creditor	\$2.00
Writ of Restitution	\$115.00
All Other Motions	\$25.00
Dismissal	\$25.00
PUBLIC RECORD FEES	
Certified Copy of Document (Plus \$0.10 per page)	\$4.00
Copies Per Page	\$0.10
Regular Mail	\$5.00

**ADMINISTRATIVE FEE FOR GARN MONEY COLLECTED 2% ON FIRST \$10,000.00;
1% ON ALL EXCEEDING \$10,000.00 (O.R.C. 2303.31, 2303.20)**